

# Carlson Building Maintenance

## Backpay Form

12-01-2025

### Backpay Form

Employee name: David Miller Employee number: 15943

**Missed Pay (to be added through the employee's next generated check):**

| Date:      | In:      | Left for lunch: | Return from lunch: | Out:     | Total hours: |
|------------|----------|-----------------|--------------------|----------|--------------|
| 11-04-2025 | 10:00 PM | No Time         | No Time            | 04:30 AM | 6.00 hrs     |

**Location:** 301 Lakeside Foods Salem

**Reason this pay was missed:** Timekeeping error

**\*\*Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi  
Manager



Manager Signature

12-01-2025  
Date