



# Carlson Building Maintenance

**Backpay Form**

**03-11-2025**

## Backpay Form

Employee name: Nayeli Chuquitarco Employee number: 15792

**Missed Pay (to be added through the employee's next generated check):**

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
03-03-2025	09:00 PM	No Time	No Time	03:00 AM	6.00 hrs

**Location:** 172 Hugo's East Grand Forks, MN

**Reason this pay was missed:** 6 Hours - EE Didn't have number to punch in.

**\*\*Signature/Approval - Please make sure to sign and print your name before turning in this form.**

<u>Joe Schaeppi</u>		<u>03-11-2025</u>
Manager	Manager Signature	Date