



Carlson Building Maintenance

Backpay Form

08-12-2025

Backpay Form

Employee name: Luis Santos Employee number: 15677

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
07-16-2025	06:00 AM	06:00 AM	06:00 AM	10:30 AM	4.00 hrs

Location: 539 Target T1069 Madison East WI Lien Road

Reason this pay was missed: _____

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi

Manager

A handwritten signature in black ink, appearing to read 'Joe Schaeppi', written over a horizontal line.

Manager Signature

08-12-2025

Date