



# Carlson Building Maintenance

## Backpay Form

09-25-2025

### Backpay Form

Employee name: Dilsia Brizuela Employee number: 15606

**Missed Pay (to be added through the employee's next generated check):**

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
09-08-2025	03:30 AM	No Time	No Time	11:00 AM	7.00 hrs

**Location:** 677 T0659 Target Baxter, MN

**Reason this pay was missed:** this EE missing time problem with the phone

**\*\*Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi

Manager

A handwritten signature in black ink, appearing to read 'Joe Schaeppi', is written over a horizontal line.

Manager Signature

09-25-2025

Date