

Carlson Building Maintenance

Backpay Form

12-16-2025

Backpay Form

Employee name: Flaviano Martinez Employee number: 15605

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
11-20-2025	10:00 PM	No Time	No Time	03:00 AM	5.00 hrs
11-27-2025	01:00 PM	No Time	No Time	06:00 PM	5.00 hrs

Location: 330 Festival Foods Hartford, WI

Reason this pay was missed: Phones not working

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi

Manager



Manager Signature

12-16-2025

Date