



# Carlson Building Maintenance

## Backpay Form

06-16-2025

### Backpay Form

Employee name: Deborah Sanchez Employee number: 15355

**Missed Pay (to be added through the employee's next generated check):**

| Date:      | In:      | Left for lunch: | Return from lunch: | Out:     | Total hours: |
|------------|----------|-----------------|--------------------|----------|--------------|
| 05-22-2025 | 03:30 AM | 07:00 AM        | 07:30 AM           | 11:15 AM | 6.50 hrs     |

**Location:** 542 Target T2189 Hwy 7 Minneapolis MN

**Reason this pay was missed:** 5/22/2025 Backpack Missed Punch EE Sent Me Text Start 3:30 End 11:15Am

**\*\*Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi  
Manager

Manager Signature

06-16-2025  
Date