



Carlson Building Maintenance

Backpay Form

09-25-2025

Backpay Form

Employee name: Noe Lopez Employee number: 15313


Missed Pay (to be added through the employee's next generated check):

| Date: | In: | Left for lunch: | Return from lunch: | Out: | Total hours: |
|------------|----------|-----------------|--------------------|----------|--------------|
| 09-08-2025 | 03:30 AM | No Time | No Time | 11:00 AM | -400.00 hrs |

Location: 677 T0659 Target Baxter, MN

Reason this pay was missed: missing time problem with the phone

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

| | | |
|--------------|-------------------------------------------------------------------------------------|------------|
| Joe Schaeppi |  | 09-25-2025 |
| Manager | Manager Signature | Date |