



Carlson Building Maintenance

Backpay Form

06-03-2024

Backpay Form

Employee name: Carlos Lozano Employee number: 15267

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
04-24-2024	06:00 AM	07:00 AM	07:00 AM	11:00 AM	5.00 hrs

Location: 635 T0238 Appleton WI

Reason this pay was missed: Hours not added after new hire.

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi
Manager

Manager Signature

06-03-2024
Date