



Carlson Building Maintenance

Backpay Form

01-29-2024

Backpay Form

Employee name: Angelica Cisneros Employee number: 14859

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
01-05-2024	02:30 PM	07:00 PM	07:30 PM	12:55 PM	-1.50 hrs

Location: 792 T3842 DeKalb, IL UDC

Reason this pay was missed: Ee said that she couldn't clock in that day!

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi

01-29-2024

Manager

Manager Signature

Date