



Carlson Building Maintenance

Backpay Form

08-20-2024

Backpay Form

Employee name: Ricardo Francisco Employee number: 14842

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
07-31-2024	05:00 AM	No Time	No Time	09:30 AM	4.00 hrs
08-01-2024	05:00 AM	No Time	No Time	09:30 AM	4.00 hrs
08-02-2024	05:00 AM	No Time	No Time	09:30 AM	4.00 hrs
08-03-2024	05:00 AM	No Time	No Time	10:47 AM	5.00 hrs

Location: 652 T0943 Champaign IL

Reason this pay was missed:

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

 Joe Schaeppi
Manager

Manager Signature

 08-20-2024
Date