



Carlson Building Maintenance

Backpay Form

08-20-2024

Backpay Form

Employee name: Juan Francisco Employee number: 14620

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
08-02-2024	05:00 AM	No Time	No Time	09:30 AM	436.00 hrs

Location: 652 T0943 Champaign IL

Reason this pay was missed: _____

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

<u>Joe Schaeppi</u>		<u>08-20-2024</u>
Manager	Manager Signature	Date