

# Carlson Building Maintenance

## Backpay Form

12-30-2025

### Backpay Form

Employee name: Luis Solis Employee number: 14144

**Missed Pay (to be added through the employee's next generated check):**

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
12-22-2025	11:49 PM	No Time	No Time	11:49 PM	48.00 hrs
12-26-2025	11:55 PM	No Time	No Time	11:55 PM	24.00 hrs

**Location:** 001 Eldridge Apt

**Reason this pay was missed:** Luis Felipe is missing 8 Hours drive time on his check - he went to the apartment from Chicago and from the apartment to Chicago twice.

**\*\*Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi  
Manager

  
Manager Signature

12-30-2025  
Date