

Carlson Building Maintenance

Backpay Form

12-30-2025

Backpay Form

Employee name: Luis Solis Employee number: 14144

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
12-22-2025	11:49 PM	No Time	No Time	11:49 PM	48.00 hrs
12-26-2025	11:55 PM	No Time	No Time	11:55 PM	24.00 hrs

Location: 001 Eldridge Apt

Reason this pay was missed: Luis Felipe is missing 8 Hours drive time on his check - he went to the apartment from Chicago and from the apartment to Chicago twice.

**Signature/Approval - Please make sure to sign and print your name before turning in this form.

Joe Schaeppi
Manager


Manager Signature

12-30-2025
Date