



Carlson Building Maintenance

Backpay Form

10-29-2025

Backpay Form

Employee name: Josefina Lopez Employee number: 13727

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
10-11-2025	03:30 AM	No Time	No Time	09:30 AM	6.00 hrs

Location: 696 Target T1403 Plainfield IL

Reason this pay was missed: Punch Error

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi

Manager

A handwritten signature in black ink, appearing to read 'Joe Schaeppi', written over a horizontal line.

Manager Signature

10-29-2025

Date