



Carlson Building Maintenance

Backpay Form

06-03-2025

Backpay Form

Employee name: Jade Gonzales Employee number: 13524

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
05-04-2025	04:00 AM	04:01 AM	04:02 AM	09:45 AM	28.99 hrs

Location: 675 T0215 Target Division St., St. Cloud MN

Reason this pay was missed: Start 4Am End 9:45Am 5.75 Hours

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi

Manager

Manager Signature

06-03-2025

Date