



Carlson Building Maintenance

Backpay Form

10-16-2025

Backpay Form

Employee name: Jade Gonzales Employee number: 13524

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
09-20-2025	04:01 AM	No Time	No Time	09:45 AM	5.00 hrs

Location: 675 T0215 Target Division St., St. Cloud MN

Reason this pay was missed: This employee missed some time

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi	<u>[Signature]</u>	10-16-2025
Manager	Manager Signature	Date