



Carlson Building Maintenance

Backpay Form

06-07-2024

Backpay Form

Employee name: Zoila Solis Employee number: 13283

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
05-26-2024	06:00 AM	No Time	No Time	11:40 AM	5.00 hrs

Location: 693 Target T1799 Machesney Park IL

Reason this pay was missed: Phone wasn't working properly, Ee couldn't clocked out.

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

<u>Joe Schaeppi</u>		<u>06-07-2024</u>
Manager	Manager Signature	Date