



Carlson Building Maintenance

Backpay Form

01-06-2025

Backpay Form

Employee name: Gregorio Cruz Employee number: 11609

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
12-23-2024	11:00 AM	No Time	No Time	07:00 PM	8.00 hrs

Location: 665 Target T0867 Bolingbrook IL

Reason this pay was missed: He worked as a Christmas porter

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi
Manager

Manager Signature

01-06-2025
Date