



Carlson Building Maintenance

Backpay Form

08-20-2024

Backpay Form

Employee name: Nancy Baltazar Employee number: 11531

Missed Pay (to be added through the employee's next generated check):

Date:	In:	Left for lunch:	Return from lunch:	Out:	Total hours:
08-04-2024	04:00 AM	No Time	No Time	10:00 AM	6.00 hrs

Location: 601 T0836 Glendale Heights IL

Reason this pay was missed:

****Signature/Approval - Please make sure to sign and print your name before turning in this form.**

Joe Schaeppi
Manager

Manager Signature

08-20-2024
Date